

Check as appropriate:

- new family
- new address
- new e-mail

Key School Family Directory Form 2011-2012

The Key School Directory and Handbook provides class lists, a teacher & staff roster, our school calendar of events & holidays, as well as detailed information about our mission, goals, policies and procedures. It will become one of your most valuable resources during the school year. We strive to ensure accuracy and to distribute the directories in a timely fashion, but we need your help to accomplish this! **DEADLINE FOR INCLUSION IN THE DIRECTORY IS Friday, September 2, 2011.** Please take a moment now to complete or update your contact information. Visit our website www.keyschooldc.org and click on "Directory Form". You may also complete this form & return it to the PTA drawer in the front office marked "Directory". **PLEASE PRINT AS NEATLY AS POSSIBLE.**

Student(s) and Grade(s) (include nickname, if applicable).

1. _____ Grade _____
2. _____ Grade _____
3. _____ Grade _____

Student(s) Address and Phone. Same as last year *or new/update:*

Street _____

City, State, Zip _____

Home Phone _____

Parent(s) Information:

Parent 1 _____ Parent 2 _____

Same as student(s) or as follows:

Street _____ Street _____

City, State, Zip _____ City, State, Zip _____

Home Phone _____ Home Phone _____

Cell phone(opt) _____ Cell Phone (opt) _____

E-mail _____ E-mail _____

(Note: If parents do not live at the same address, please provide complete address & phone information for both parents and indicate the parent with whom the student(s) primarily resides.)

Providing an e-mail address automatically puts you on the distribution list for school-related notices from the PTA and room parents.

I would like to purchase advertising space in the directory (\$25.00)

Contact Jennie McDonnell at jenniemcmiller@aol.com for more information.

Questions about the Key School Directory? Contact Todd Stein at (202) 362-5714 or todd.stein@starpower.net